

Ira A. Fulton School of Engineering
Arizona State University
Engineering Internship Program and Affiliate Program
Guidelines and Application

Submit pages 2 & 3 to Brickyard 311A with a copy of your resume
AND
E-mail a Word document copy of your resume to
trina.corbin@asu.edu
With this notation in the subject heading:
“Last name, major, UG or G or PhD for your degree level”

Employment in the "real world" of industry is an important part of an engineering education for many students. The School of Engineering is pleased to make internship opportunities through the Career Center available to Engineering and Affiliate Program students who meet the criteria noted on the application form.

An application will be considered valid for ONE semester only, unless an updated resume is provided at the start of the next semester.

Exceptions to renewal:

- Students in ongoing internships do not need to renew their applications as long as there is no break in their sponsorship. If the student begins an internship, it is expected, barring personal emergencies, that they will complete the semester's assignment in its entirety and to the best of their ability.

ECC Location, Contacts, Web Site for More Details

Engineering Career Center (ECC)

Arizona State University
P.O. Box 877406
Tempe, AZ 85287-7406
Phone: (480) 965-2966 Fax: (480) 965-2910

Brickyard Building, Room 311A
699 S Mill Avenue, Downtown Tempe
Web site: www.fulton.asu.edu/career
Email: ECC@asu.edu

Trina Corbin
Phone: (480) 965-2276
Email: trina.corbin@asu.edu

Marty Gilson
Phone: (480) 965-4287
Email: mgilson@asu.edu

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ASU Ira A. Fulton School of Engineering Engineering Internship Program and Affiliate Program Application

The Ira A. Fulton School of Engineering Career Center at Arizona State University is pleased to make internship opportunities available to students who meet the requirements listed below. Please answer the appropriate undergraduate or graduate student questions below.

Undergraduate Student:

Yes No I am currently enrolled full-time as an undergraduate student at Arizona State University.

Yes No I have been admitted to the Fulton School of Engineering or a related undergraduate degree program.

Yes No I have an overall GPA of 2.5 or higher at ASU or the equivalent from another college.

Yes No Once selected by a corporate sponsor in the Engineering Internship or Affiliate Program, I will not be otherwise employed on campus or off, unless permission is given by the Program Director.

Yes No I can work 20 hours weekly in Spring and Fall, 40 hours in the summer semester.

Graduate Student:

Yes No I am currently enrolled full-time as a graduate student at Arizona State University.

Yes No I have an overall GPA of 3.0/4.0 or higher at ASU or the equivalent from another university.

Yes No I can work 20 hours weekly in Spring and Fall, 40 hours in the summer semester.

Yes No I will notify the Center Director of all avenues of employment I am pursuing, such as if I have applied for CPT or OPT, or if I am considering working for a professor as an RA or TA, upon turning in this application, BEFORE the EIP negotiates with industry on my behalf .

Yes No I understand that once I sign an industry offer letter, the contract is binding and I cannot consider other employment either with a professor or another industry entity, until the internship contractual terms have been fulfilled.

An application will be considered valid for one semester only. If the student begins an internship, it is expected, barring personal emergencies, that they will complete the semester's assignment in its entirety and to the best of their ability.

While we cannot guarantee the offer of an internship to a student even with an early application, the exposure of these early applicants to industry will be maximized. Students who fail to perform satisfactorily in school or the internship may be removed from the program.

To the best of my knowledge, the information contained in this application is a true and accurate account. I have read and understood and agree to the rules and requirements stated above. I understand that eligibility for the internship program will be verified through University records. In addition, I understand that if I am signed to an internship, I will complete all of the required hours by semester's end, which is 340 (undergraduate) or 360 (graduate) in the Spring and Fall semesters, and 480 in the Summer semester. If I fail to do this, I understand that I may forfeit my renewal for the next semester.

Signature

Printed Name

Date